

Berrycoombe School

Berrycoombe Vale

Bodmin

PL31 2PH

Tel: 01208 74969

Email: head@berrycoombe.cornwall.sch.uk

Head Teacher: Craig Robertson



Arrangements for school reopening

Dear Parents and Carers,

I would like to begin by offering a huge 'thank you' for supporting the school over recent weeks and for supporting your child with their home learning.

As you will be aware, some classes have already returned.

The Government has also stated that where schools have space and capacity they can open more widely.

Our school will be reopening for some pupils on the 22nd of June.

Key worker children will attend as usual and nothing will change other than your child will now be taught by their class teacher in their usual classroom and should now arrive and leave at the same time as the rest of their class.

Other children returning to school will be allocated a week. The school will notify you soon to let you know which week your child has been allocated. We have tried to ensure that siblings will attend during the same week.

I know that teachers will already have spoken to you to see if you are interested in a space.

We are very much looking forward to seeing many of our children once again, but I would like to reassure you that the safety of our school community is our priority.

I am therefore writing to share with you the arrangements we have implemented to ensure the safety of all pupils, parents and staff. These arrangements have been put into place following a full risk assessment process and are in line with guidance from the Department for Education.

We will continue to review the arrangements we have implemented and update you with any changes as and when we make them.

We recognise that some of you may have some concerns about your child returning to school and that for some children another change will be unsettling for them. We also understand that the past weeks will have been challenging for many families. If you would like to talk to us about your child and any concerns you have about their return to school, please – in the first instance – Claire Johnson, our Parental Support Advisor. You can ring her on 07713 499646 or phone the school directly on 01208 74969. You can also email her at psa@berrycoombe.cornwall.sch.uk

If your child has an EHC plan I know that our SENCO, Michelle Smith, will have been in contact with you during our closure. If you have any additional questions or concerns about your child's return to

– part of



Berrycoombe School

Berrycoombe Vale

Bodmin

PL31 2PH

Tel: 01208 74969

Email: head@berrycoombe.cornwall.sch.uk

Head Teacher: Craig Robertson



school please do not hesitate to contact her.

Children attending school need to follow all the usual attendance guidance and parents are asked to phone us if their child cannot attend on any given day (just like usual).

School staff

There will be seven small classes operating at this time of no more than 10 pupils in each.

Year 3 has a larger class size and they have a maximum size of 13.

Mrs Thomas will be teaching the reception children

Mrs Nichols will be teaching year 1 children

Mr Walton will be teaching year 1 children

Mr Tardivel will be Teaching year 1 and 2

Mrs Gordon will be teaching year 3 children.

Mr Coles and Mrs JS will be Teacher Year 4 children

Mrs Donnithorne will be Teaching Year 5 and some Year 6 children

Mr Atherton Will be teaching Year 6 children

No class will be larger than 10 (except year 3 which has a larger classroom). There will be a small consistent teams of adults interacting with your children and each class will operate from their designated classroom, separate from other classes, with staggered breaks and lunches in their own zone. There will be no assemblies in the hall at this time. The aim will be to maintain good social distancing at all times.

Arrangements for the start and end of the school day- Staggered daily Start

The beginning and end of the school day are the busiest times for children and adults congregating together in one place and maintaining safe distances within normal arrangements can be a challenge. We have implemented the following measures for when pupils return to school:

In order to ensure arrangements are as safe and secure as possible we will be operating a staggered start for different year groups each day. The key messages are-

Only one adult to collect a child.

Please do not accompany your child into the classroom.

Please observe social distancing (keep 2 metres apart) when arriving.

– part of



Berrycoombe School

Berrycoombe Vale

Bodmin

PL31 2PH

Tel: **01208 74969**

Email: head@berrycoombe.cornwall.sch.uk

Head Teacher: Craig Robertson



Be on time. Not early to avoid groups forming and not late to ensure you do not arrive at the same time as another year group.

Year R 1 2 3 Arrive through front gate	Year 4 5 6 Arrive through bottom gate on Camel Trail
<p>Year R – Drop off/collect at the top of the steps. Start time: 9:00-9:10 Collection: 3:00-3:05</p> <p>Y1 - Drop off outside class door (Mr Walton's class) Drop off at top of steps (Mrs Nicolas class) Start time: 9:15-9:25 Collection: 3:10-3:15</p> <p>Y2- Drop off outside the external door to the classroom (next to the car park) Start Time 8:45-8:55 Collection 2:45-2:55</p> <p>Y3 Playground by steps leading to classroom Start time: 8:45-9:00 Collection: 3:00-3:10</p> <p>Friday- Half day for deep clean YR- 12:00 Y1-12:10 Y2 12:05 Y3 12:15</p>	<p>Year 6 - Start time: 9:00 Collection: 3:15 All Year 6 children to exit via the Camel Trail gate</p> <p>Year 4- Start Time 9:15 Collection 2:50</p> <p>Year 5- Start time: 8:45 Collection: 3:00</p> <p>Friday- Half day for deep clean Finish times- Y6 12:10 Y5 12:15 Y4 12:20</p>

Please be aware that Friday is a half day to allow our cleansers to do an extra thorough clean of the school.

Maintaining a safe school environment

I would like to take this opportunity to remind you of the preventative measures the school has put in place in order to minimise the spread of infection.

As per the advice from the government, the following actions for infection control remain in place:

- Displaying coronavirus infection control measures information posters around the school

– part of



Berrycoombe School

Berrycoombe Vale

Bodmin

PL31 2PH

Tel: **01208 74969**

Email: head@berrycoombe.cornwall.sch.uk

Head Teacher: Craig Robertson



- Encouraging good hygiene by promoting the importance of handwashing for at least 20 seconds with warm water and soap in the following circumstances:
 - Before leaving home
 - On arrival at school
 - After using the toilet
 - After breaks and sporting activities
 - Before food preparation
 - Before and after eating any food, including snacks
 - Before leaving school
 - At regular intervals throughout the day
- Installing alcohol-based hand sanitiser dispensers that contain at least 60 percent alcohol throughout the school
- Ensuring pupils and staff understand that they must cover their cough or sneeze with a tissue, then throw the tissue away
- Ensuring frequently touched objects and surfaces are cleaned and disinfected more regularly than usual
- School cleaned every night by a team of cleaners following latest DFE guidance.
- Calling NHS 111 if someone becomes unwell, isolating any unwell people in a separate room, and providing a separate toilet, where possible
- Isolated classes of 15 children or less with no interaction between classes.
- Emphasis on outdoor learning in isolated zoned areas on the school site (we are lucky as we have a very large school site)
- Picnic lunches outside in each classes zoned area

As an important part of our school community, I would ask that you continue to encourage good infection control practices, such as thorough handwashing, at home and keep your child informed about the things they can do to discourage the spread of infection.

In line with the current NHS and government advice, you should keep your child at home if they develop coronavirus symptoms for a period of seven days. Symptoms include a high temperature or a new, continuous cough. Where symptoms continue after seven days, or begin to worsen, you should call 111. If someone in your child's household has symptoms, your child must self-isolate for 14 days from the day the other person's symptoms started. This is because it can take 14 days for symptoms to appear. More information regarding symptoms and actions can be found on the NHS website (<https://www.nhs.uk/conditions/coronavirus-covid-19/>).

If you think your child may have been exposed to or has coronavirus, or if your child receives a positive test result for coronavirus, please contact the school on 01208 74969 at the earliest

– part of



Berrycoombe School

Berrycoombe Vale

Bodmin

PL31 2PH

Tel: **01208 74969**

Email: head@berrycoombe.cornwall.sch.uk

Head Teacher: Craig Robertson



opportunity.

Arrangements for break times and lunchtimes

We recognise the importance for all pupils to have a break from learning and to enjoy time outside during the school day. Reconnecting with friends will be an important aspect of pupils settling back into school life, but we have made some adjustments to break and lunch times.

- Breaks and lunches will be staggered so that each class does not interact or meet.
- The playground and field will be zoned.
- Reception will be in their outdoor play area
- Children will be eating outside with their packed lunches.
- If you are in Year R,1,6 and receive a free school meal this will continue.
- If your child has been attending school and you are a key worker and receive a free school meal this will continue.
- If you are in Y2,3,4,5 no meals are being provided in school. You will need to provide your child with a packed lunch. If you receive a food parcel please continue to collect on a Monday.

The school day

To minimise the number of pupils and staff assembling for periods of time, we have made the following changes to the school day:

- Classes no larger than 15 (at our school classes are no larger than 10 except year 3 which is no larger than 13) in designated separate classrooms
- Children spaced apart in class
- Younger children grouped into smaller sub groups for play
- Virtual assemblies for each class using videos
- Increased emphasis on outdoor learning
-

Support for pupils and families

We do not underestimate how difficult the recent weeks have been for us all and we all will have been touched in some way by the coronavirus pandemic. We recognise the need to focus on pupils' emotional wellbeing as well as their return to learning. The following support is in place for pupils once they return to school.

- Our Nurture team have been working in school from the 3rd of June. They will be supporting children virtually at home when needed and children in school. All Nurture group interactions with children will take place outside and be socially distanced. In bad weather there are a number of outside covered spaces that can be used.

– part of



Berrycoombe School

Berrycoombe Vale

Bodmin

PL31 2PH

Tel: **01208 74969**

Email: head@berrycoombe.cornwall.sch.uk

Head Teacher: Craig Robertson



Parents may wish to seek support for themselves from the following support agencies:

- Claire Johnson (Berrycoombe's Parental Support Advisor). You can ring her on 07713 499646 or phone the school directly on 01208 74969. You can also email her at psa@berrycoombe.cornwall.sch.uk
- Samaritans – call free 24 hours a day on 116 123
- National Domestic Abuse Helpline – call for free and confidential advice, 24 hours a day on 0808 2000 247
- Shelter provide free confidential information, support and legal advice on all housing and homelessness issues if you call 0330 0536 083 (please note, this is not a free phone number and your call will be charged). A free webchat is available at https://england.shelter.org.uk/get_help/webchat

I hope that these arrangements provide you with the information you need to support your child to return to school.

If you have any additional question please do not hesitate to contact the school.

We are very excited to be welcoming children back but I promise you that everyone's safety is our main focus and priority.

Yours sincerely,

Craig Robertson

– part of

